

Children First Society

Meeting Agenda

September 21, 2021 at 8:00 PM

Children First Centre



Directors Present: Mike Harlow, Deirdre Dager, Stephanie Parkes, Nadine Wagner, Lenora McLeod, Candice Layton, Lindsey Watt

Gwich'in/Inuvialuit Rep: Vacant (ICC), Vacant (Gwich'in)

Staff Present: Patricia Davison

Town Rep: Vacant

Excused:

Absent:

Agenda

1. Current Business

1.1. Call to order at 8:12pm

1.2. Adoption of Agenda

[Resolution: 210921-01](#)

[Motion to adopt the agenda](#) with the addition of 6.4 under new business

[Moved: Deidre Dagar](#)

[Secunder: Nadine Wagner](#)

[Carried: Yes](#)

2. Approval of Minutes

2.1. August 2021

[Resolution: 210921-02](#)

[Motion to approve the minutes as amended](#)

[Moved: Nadine Wagner](#)

[Secunder: Candice Layton](#)

[Carried: Yes](#)

3. Delegates and Correspondence:

3.1. N/A

4. Reports

4.1. Executive Director's Report

4.1.1. 7 staff members are registered for Early Childhood courses this fall at Aurora College.

4.1.2. Staffing Challenges- A limited number of applications are being received to fill vacant spots. It is difficult to find qualified applicants.

4.2. Co-Chair Report: There is nothing to report on at this time.

Resolution: 210921-03

Motion to accept the co-chair report as presented

Moved: Nadine Wagner

Seconder: Candice Layton

Carried: Yes

4.3. Treasurer's Report

4.3.1. We are waiting on outstanding funding that we expected to have received by now.

4.3.2. The Gwich'in program is on hold right now as we are uncertain about whether the GTC funding will come through.

4.3.3. Healthy choices funding was declined this year.

Resolution: 210921-04

Motion to accept the Treasurer's Report as presented

Moved: Nagine Wagner

Seconder: Candice Layton

Carried: Yes

4.4. Fundraising Report

4.4.1. Gala Committee: Will be meeting next week to discuss the theme. They will then be reaching out to Amanda to see if she would be interested in catering and using the Center's kitchen.

4.4.2. Bingo Committee: Our next Bingo will be in October

5. Strategic Plan

5.1. Schedule of Review

5.1.1. Section 2 - March 2021

5.1.2. Section 3 - June 2021

5.1.3. Section 4 - September 2021

Will wait for the new board to be appointed to discuss strategic plan & Patricia will update on follow-up with Michael Pealow.

5.1.4. Section 1 - December 2021

6. New Business

6.1. Harassment Policy: Some of the changes recommended by the lawyer were made by Mike and Deirdre and now the draft can be sent to the lawyer for a final tweak.

6.2. CFC Annual Calendar: Patricia has received two questions from parents. 1. Will the center be closed on Sept. 30- the new Federal holiday? We will be closed on that day.

2. When over Christmas Break when we will be closed? Patricia is going to talk to some of the families that would be most affected when the center is closed to see what their needs will be over the Christmas holidays.

3. Staff will take their PD day on March 18th, so the center will be closed.

Resolution: 210921-05

Motion for Children First Society to recognize September 30th as National Truth and Reconciliation Day, as a statutory holiday under new federal legislation.

Moved: Candice Layton

Secunder: Nadine Wagner

Carried: Yes

6.3. Financial Statements: Patricia is wanting to know if there are any changes that need to be made or if the Board is comfortable for the statements to be presented at the AGM.

6.4. Center Spaces: The GNWT has facility funds that can be available to create spaces. Patricia has reached out to IRC as they have a need for spaces to see if they would be interested in partnering with us to seek this funding for new spaces.

7. Action Item Update

7.1.

7.2.

8. Next Meeting(s)

To be determined after the AGM by the new Board

9. In-Camera

10. Adjournment

Resolution: 210921-06

Motion to adjourn at 9:22

Moved: Deirdre

Secunder:

Carried: Yes

Action Items:

Dec #01:

Dec #02:

Follow up items:

- Letter to Aurora College
- Yukon University
- Marketing Plan
- Landscaping

- Letter to TOI