

# Children First Society

## Meeting Agenda

### December 15, 2020 at 8:00 PM

### Children First Centre

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**Directors Present:** Mike Harlow, Deirdre Dager, Stephanie Parkes, Jess Meloche, Candice Layton, Lindsey Watt, Lenora McLeod, Nadine Wagner

**Gwich'in/Inuvialuit Rep:** Vacant (ICC), Vacant (Gwich'in)

**Staff Present:** Patricia Davison

**Town Rep:** Vacant

**Excused:**

**Absent:**

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## Agenda

### 1. Current Business

1.1. Call to order 8:05pm

1.2. Adoption of Agenda

[Resolution #201215-01](#)

[Motion to accept the agenda as presented](#)

[Moved: Nadine Wagner](#)

[Seconded: Deirdre](#)

[Carried: Yes](#)

### 2. Approval of Minutes

2.1. November Meeting Minutes- tabled until January

### 3. Delegates and Correspondence:

### 4. Reports

4.1. Executive Director's Report:

4.1.1. COVID-19 updates: Enrollment has stayed stable. There are a few spaces open in the school age room- we have put out a call for the Scholarship program. Staff are taking the Aurora College online courses. Kids in the Kitchen in the home remains very popular. Still struggling with school pick up issues-Patricia is walking the staff to help them get a handle on some of the issues. Lenora suggested a buddy system for walking back and forth to the center.

4.2. Co-Chair Report: Nothing to report. The draft report from Michael has been sent out for feedback.

[Resolution #201215-02](#)

[Motion to accept the verbal co-chair report as presented](#)

Moved: Nadine Wagner

Seconded: Deirdre Dagar

Carried: Yes

#### 4.3. Treasurer's Report

4.3.1: Funds have been received that have halved our year to date deficit.

We are still waiting for the Anti-Poverty fund. Patricia, Martins and Deirdre met with Alexander from CIBC to talk about what to do with our investments. The board needs to make a decision about what to do at this point: GIC interest rates are super low so we could do that or have a low risk investment portfolio as a second option or a combination of both. The board had a detailed discussion about what to do with interest made from GIC'- scholarship fund, programming, on the land.

#### Resolution #201215-03

Motion to approve the decision to invest \$300 000 into CIBC's Secure Income Portfolio. The remainder, less the interest, will be placed into a GIC.

Moved: Mike Harlow

Seconded: Nadine Wagner

Carried: Yes

#### Resolution #201215-04

Motion to provide the Executive Director with authority to delegate funds from the GIC interest to the scholarship fund or programming expenses.

Moved: Nadine Wagner

Seconded: Jess Meloche

Carried: Yes

#### 4.4. Fundraising Report

4.4.1. Gala Committee Update: No update at this time

### 5. Strategic Plan

5.1. Discussion about board members reviewing the Strategic Plan before each board meeting.

### 6. New Business

6.1. Staff Christmas Meal

#### Resolution #201215-05

Motion to approve the expense for the staff Christmas meal

Moved: Nadine Wagner

Seconded: Mike Harlow

Carried: Yes

6.2. Lenora will put together a holiday basket for the staff. Board members can contribute if they like.

## **7. Action Item Update**

7.1. Letter to the TOI- Lenora has contacted Grant again to discuss the idea of the center attending town council meetings and providing an update on what is happening at the center.

## **8. Next Meeting(s)**

January 19, 2021 at 8:00 PM

## **9. In-Camera**

## **10. Adjournment**

Resolution #201215-06

Motion to adjourn

Moved: Deirdre

Seconded:

Carried: Yes

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### **Action Items:**

Dec #01:

Dec #02:

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### **Follow up items:**

- Letter to Aurora College
- Yukon University
- Marketing Plan
- Landscaping