

Children First Society

Board Agenda

May 19, 2020 at 8:00 PM

Children First Centre



Zoom Details: Join Zoom Meeting

<https://us02web.zoom.us/j/8280245748?pwd=aDN5M3MvT2Y0TW9iVHdzc2lvczI4UT09>

Meeting ID: 828 024 5748

Password: 013359

Directors Present: Mike Harlow, Lenora McLeod, Deirdre Dager, Lindsey Watt, Stephanie Parkes, Nadine Wagner,

Gwich'in/Inuvialuit Rep: Bertha Joe (ICC), Vacant (Gwich'in)

Staff Present: Patricia Davison

Town Rep: Nicole Cherniwchan

Excused:

Absent: Deserine Grimes

Agenda

1. Current Business

1.1. **Call to order:** 8:04pm

1.2. Adoption of Agenda

Motion: 200519-01- to adopt the agenda

Moved: Nadine Wagner

Second: Deirdre Dagar

2. Approval of Minutes

2.1. April 21, 2020 Meeting Minutes

Motion: 200519-02- to approve the minutes

Moved: Deirdre Dagar

Second: Lenora McLeod

3. Delegates and Correspondence:

3.1. N/A

4. Reports

4.1. Executive Director's Report

4.1.1. COVID-19 updates: ECE is currently subsidizing the fees for essential workers-we haven't received the paperwork for this yet so we have not acted on it at this time. We are eligible for another grant of \$7500.00.

We have applied for another subsidy but we have not heard back yet- this subsidy would help with fixed costs. The Government has also given a wage subsidy for those who are coming in to work on top of the extra money that we have been giving the employees.

- 4.1.2. Centre Reopen Phases- Doesn't expect to be busy until next September with the re-opening of the school. Only a handful of families who are wanting to come back now, many waiting until the fall. It will only be one or two children in each room at the beginning. Looking to start this phase on June 1st.

4.2. Co-Chair Report

Motion: 200519-03- to accept the co-chair report as presented

Moved: Nadine Wagner

Second: Deirdre Dagar

4.3. Treasurer's Report

4.3.1: The Board agrees that it is not necessary at this time to include a detailed bank reconciliation report monthly.

4.3.2: We have received a wage subsidy from the Feds at this point.

Motion: 200519-04-to accept the treasurers report as presented

Moved: Deirdre Dagar

Second: Stephanie Parkes

4.4. Fundraising Report

4.4.1. Gala Discussion- Scheduled for November 7th 2020. Not sure if we should move forward to continue planning or if we should put it on hold.

5. Strategic Plan

5.1. Deferred to next face to face meeting

6. New Business

6.1. Energy Audit Report: Our Electrical usage has went up. They have recommended 8 things that we can do to help lower our bill. The Ventilation system being adjusted could save us a lot on future bills.

6.2. Staff Recognition - 5 years (2 staff): Sue Ellen Wilson and Amanda Park will be getting their 5 year recognition. Board will provide a card and \$100 cash.

6.3. Landscaping Issue - Hill in front of center main entrance- How can we fix this? Change the parking, entrance, stairs?, block off the hill. Will consider ideas.

6.4. CIBC Canada Emergency Business Account Loan: Center will proceed with getting the loan.

Motion: 200519-05-to give special authority for Patricia Davison to attest on behalf of, and individually, bind Children First Society to the terms of a \$40 000 Canada Emergency Business Account Loan through CIBC.

Moved: Nadine Wagner

Second: Lindsey Watt

6.5. Yukon First Nation Report

6.6. Volunteer Hours: Board will reach out to families about the ongoing events at the center with the pandemic and update on volunteer hours at this time.

<https://www.cbc.ca/news/canada/north/yukon-comprehensive-health-review-report-1.5568559>

7. Action Item Update-

7.1. Letter to the Town of Inuvik- Lawyer in Yk is looking over the lease, we have paid them a retainer.

7.2. Letter to Aurora College- They have rolled out their plan for Early Childcare.

We have people who have to wait for the courses they need to come back around as they are restarting the program from the start. Patricia will think about what to do for the letter. Patricia will check with Yukon University to see if there is anything they can offer.

7.3. Rewording of 'volunteer hours' for parent handbook- Lenora will rewrite the wording and send it out.

7.4. Follow up information from Holly for marketing plan- Patricia will reach out to some other people to gauge if there is more interest before accepting the proposal from Holly.

8. Next Meeting(s)

June 16, 2020 at 8:00 PM

July 21, 2020 at 8:00 PM

9. In Camera

10. Adjournment

Motion: 200519-06-to adjourn at 9:38pm

Moved: Deirdre