

Children First Society

Board Meeting Minutes

April 21, 2020 at 8:00 PM

Children First Centre



[Zoom Details:](#)

Directors Present: Mike Harlow, Deirdre Dager, Lindsey Watt, Stephanie Parkes, Nadine Wagner, Candice Layton,

Gwich'in/Inuvialuit Rep: Bertha Joe (ICC), Vacant (Gwich'in)

Staff Present: Patricia Davison

Town Rep: Nicole Cherniwchan

Excused: Lenora McLeod, Deserine Grimes

Absent:

Agenda

1. Current Business

1.1. Call to order: (time) 8:03pm

1.2. Adoption of Agenda

Motion: 200421-01- to adopt the agenda

Moved: Deirdre Dagar

Second: Nadine Wagner

2. Approval of Minutes

2.1. March 11, 2020- Tabled until next meeting

Motion: 200421-xx

Moved:

Second:

2.2. April 1, 2020 Emergency Meeting

Motion: 200421-02- to adopt the Emergency meeting minutes

Moved: Deidre Dagar

Second: Nadine Wagner

3. Delegates and Correspondence:

3.1: N/A

4. Reports

4.1. Executive Director's Report

- 4.1.1. COVID-19 updates: Physical distancing is a challenge, but things are going well. Lots of extra cleaning going on in the building, everyone is busy.
- 4.1.2. Still waiting to hear back from the wage subsidy applications.
- 4.1.3. There are currently about 25 children accessing the center at this time. Appears to be a gradual incline in the attendance during this time.

4.2. Co-Chair Report:

- 4.2.1. Summarizes the centers current position- being open to essential service families only.

Motion: 200421-03- to accept the Co-Chair Report

Move: Nadine Wagner

Second: Lindsey Watt

4.3. Treasurer's Report:

- 4.3.1. A new fiscal year has begun. We had a cash surplus of \$138 000 for the fiscal year, gross \$134 000.

Motion: 200421-04- to accept the Treasurer's report

Moved: Nadine Wagner

Second: Candice Layton

4.4. Fundraising Report

- 4.4.1. Deferred until next meeting

5. Strategic Plan

- 5.1. Deferred until next face to face meeting

6. New Business

6.1: Budget: The proposed budget only includes available cash and does not include cashing in of any investments.

Cash flow should be re-evaluated by the end of May, closely monitored.

There are a couple of families who have offered to pay their full fee's even though they are at home and not attending.

All funding is expected to continue (ECP, SIP, Etc).

Motion: 200421-05- to approve the budget

Moved: Nadine Wagner

Second: Deidre Dagar

7. Action Item Update-

- 7.1. Letter to the Town of Inuvik- Patricia will contact the Lawyer to see how we can proceed- Patricia has called in to a couple of lawyers to get help with how to

interpret our lease. They may not be working at this time as she has not heard back.

7.2. Letter to Aurora College- Need to follow up with Mike: Mike will proceed with this.

7.3. Rewording of 'volunteer hours' for parent handbook- Can hours be carried over or not. Has not yet been completed.

7.4. Follow up information from Holly for marketing plan- Patricia had a discussion with Michael, has not heard back from him yet. Patricia will continue to follow up.

7.5. Materials to make the signs for the building are in town, we are just waiting for the shop to re-open so that they can be made.

8. Next Meeting(s)

May 19, 2020 at 8:00 PM

June 16, 2020 at 8:00 PM

9. In Camera: N/A

10. Adjournment

Motion: 200421-06- adjourned at 8:56pm

Moved: Deirdre

Minutes approve on:

Co-Chair signature:

Print Name:

Secretary signature:

Print Name: