

# Children First Society

## Board Meeting

January 21<sup>st</sup>, 2020 at 8:00 PM

## Children First Centre



**Directors Present:** Mike Harlow, Lenora McLeod, Deirdre Dager, Stephanie Parkes, Nadine Wagner, Deserine Grimes

**Staff Present:** Patricia Davison & Martins Udoh

**Excused:** Candice Layton, Lindsey Watt,

**Absent:** Bertha Joe (IRC Representative)

### Agenda

#### 1. Current Business

1.1. Call to order

Time: 8:08pm

1.2. Adoption of Agenda

**Motion: 200121-1** to adopt agenda as presented.

Moved: Mike Harlow

Second: Deirdre Dagar

#### 2. Approval of Minutes

2.1. December 18<sup>th</sup>, 2019-

**Motion: 200121-2** to accept minutes as amended. Deirdre Dagar was not present for the meeting. Note should be made that Nicole is not a board member but a town representative.

Moved: Nadine Wagner

Second: Mike Harlow

#### 3. Delegates and Correspondence:

3.1. A call was put out for letters of interest to see who was interested to help with marketing. One letter was received from Holly Jones expressing an interest. Patricia will meet with her and follow up with a quote.

#### 4. Reports

4.1. Executive Director's Report

4.1.1. Enrollment is solid with a small waitlist.

4.1.2. Extra staff are arranged to cover the non-school days as drop in numbers are high.

4.1.3. Looking for a second outreach worker to assist Angela.

4.1.4. Push from the town for us to hire a building maintenance person.

Email received from Rick at the TOI. Will look at the lease to try and figure out who is responsible for the boiler- is it the town? Is it Children First? We will have a lawyer read over the lease agreement to help us understand who is responsible for what.

4.1.5. A letter will be sent to the Mayor to request a sit-down meeting to discuss the building maintenance and what will happen to the building after the lease is paid off with regards to rent cost.

#### 4.2. Co-Chair Report

-Verbal addition to the co-chair report- Nicole Lindsey did resign from the board of directors.

**Motion: 200121-3** to accept co-chair report.

Moved: Nadine Wagner

Second: Deirdre Dagar

#### 4.3. Treasurer's Report

**Motion: 200121-4** to accept treasurer report.

Moved: Mike Harlow

Second: Nadine Wagner

#### 4.4. Fundraising Report

4.4.1. Fundraising meeting- Email sent to parents to join the fundraising committee, no responses were received. Email will be resent.

### 5. Strategic Plan/Action Items

5.1 will be reviewed in February

### 6. New Business

6.1. N/A

### 7. Other Business

7.1. N/A

### 8. Action Item Update

8.1. Quote on Security Cameras- Most cameras are installed, one left that is being worked on.

8.2. CFS Building Signage- Posted a call of interest to Artists. Will repost the ad one more time.

8.3. Letter to Town of Inuvik

8.4. Inuvialuit/Gwich'in Representative Update- Still no word from either organization.

8.5. Energy Alliance Report- They are in the middle of an energy audit right now.

### 9. Next Meeting(s)

- February 18<sup>th</sup>, 2020 at 8:00 PM
- March 17<sup>th</sup>, 2020 at 8:00 PM

### 10. In Camera

### 11. Adjournment

**Motion: 200121-5** to adjourn at 9:52pm

Moved: Deirdre Dagar

Minutes approve on: February 18, 2020 **Motion: 200218-3**

Co-Chair signature:

Print Name:

Secretary signature:

Print Name: Stephanie Parks