

Board Meeting 2018/06/19

19 June, 2018 8:00 PM / Children First Society

ATTENDEES

- Eric Whitworth, Patricia Davison, Gene Jenks, Mark Owen, Deirdre Dagar, Mike Harlow, Lenora McLeod, Adam Wright, Michael Pealow, Nadia Salvaterra, Mark Prins
- Regrets: Mark Sommerfeld

AGENDA

Current Business

1. Call to Order
 - Time: 8:01 pm
2. Adoption of Agenda
 - Motion **180619-1** to Adopt Agenda: Deirdre D
 - Second: Lenora M
3. Approval of Minutes – May 17th, 2018
 - Motion **180619-2** to Accept Minutes: Deirdre D
 - Second: Mark O
4. Delegates and Correspondence:
 - Michael Pealow introduction and schedule of pre-strat plan meeting times
 - i. Letter from Stephanie Parkes
 - ii. Letter from Nick Hamer (\$1000 honourarium)
5. Reports:
 - i. Executive Director's Report
 - a. Injured staff member (mild concussion)
 - b. Looking for funding for boat trip (Jimmy Ruttan)
 - ii. Chair Report
 - a. Successful potluck
 - Motion **180619-3** to Accept Chair Report: Mark O
 - Second: Nadia S
 - iii. Treasurer's Report
 - a. Nothing to report until audit is complete.
 - Motion **180619-4** to Accept Treasurer's Report: Mark O
 - Second: Lenora M
 - iv. Fundraising Report
 - Budget for Gala
6. Strategic Plan/Action Items
 - i. Tabled for future meetings

New Business

- Regarding summer programming fees for parents of children in the afterschool programming.
- Children going into JK are not considered school-agers until they begin JK. The summer rate will not change, no other program has a summer holding fee. Decision school age program starts September 4 with the start of school. Cannot pay a holding fee for a program they are not yet a part of.
- Will also pay a drop in fee on top of a holding fee if coming in early.
- Motion **180619-5** The \$375 school-age holding fee only guarantees a spot on the first day of September - it does not cover any enrollment in the summer (July and August): Mark P
- Second: Nadia S
- Voluntary child welfare check
- Tabled until July meeting (action item to research other provincial protocols)
- Update of Preparation of food for children with allergies Policy
- implemented
- Update of Epi Pen procedures Policy
- All staff must be made aware of all children with allergies and necessary epipen usage.

- Children with allergies should only eat meals and snacks prepared by Centre staff.

Motion **180619-6** to suggested edits to Appendix Q2 to be approved as policy:
Mike H

Second: Nadia S

- Update of Medical Transportation of Children Policy
 - We cannot transport any child in a personal vehicle

Motion **180619-7** to Approve Appendix R as written: Mike H

Second: Lenora M

Other Business

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In Camera

Next Board Meeting, July 17, 8:00 pm

Motion 180619-7 to Adjourn: Gene J

Meeting end at 10:00pm

NOTES