

# Board Meeting 2017/11

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**15 November, 2017 8:00 PM / Children First Society**

## ATTENDEES

- Eric Whitworth, Patricia Davison, Deirdre Dagar, Gene Jenks, Mark Sommerfeld, Nadia Salvaterra, Adam Wright
- Regrets: Mark Prins, Mike Harlow, Mark Owen, Lenora McLeod

## AGENDA

### Current Business

1. Call to Order
  - Time: 8:15 pm
2. Adoption of Agenda
  - Motion 171115-1 to Adopt Agenda: Nadia
  - Second: Mark S
3. Approval of Minutes – October 18th, 2017
  - Motion 171115-2 to Accept Minutes: Deirdre
  - Second: Mark S
4. Delegates and Correspondence: none
  - i. None
5. Reports:
  - i. Executive Director's Report
    - a. Along with Gala budget breakdown and net profit – Boxing Day Gala was under-attended but still cleared \$12,000
  - ii. Chair Report
    - a. Short and sweet
      - Motion 171115-3 to Accept Chair Report: Nadia
      - Second: Deirdre
  - iii. Treasurer's Report
    - a. Presentation of Budget
      - Motion 171115-4 to Accept Treasurer's Report: Mark S
      - Second: Deirdre
  - iv. Fundraising Report
    - - gala discussion
6. Strategic Plan/Action Items
  - i. Everyone should have one new item to add to the Strategic Plan
  - 3 challenges (Adam) Board wants to support it.

### New Business

- Parent Handbook on website – carry over volunteer hours seems ambiguous
- Change to wording in “Volunteer Requirements” – In the event that families complete more volunteer hours than necessary, excess hours may be carried over to the next year.
- Mention volunteer portal in Parent Handbook
- Fee Schedule – discussion of an increase in fees, possible increase on March 1, announced in December
- Reminder for Board members to notify Board if not attending meetings

### Other Business

- Boxing Day Closure
- Motion 171115-5 to close the Centre on Boxing Day: Mark S
- Second: Nadia

### In Camera

**Next Board Meeting, December 12th, 8:00 pm**  
**Motion 171115-6 to Adjourn: Mark S**

## NOTES