

Children First Society

Meeting Minutes

February 15th, 2022 at 8:00 PM

Children First Centre



Directors Present: Mike Harlow, Candice Layton, Lindsey Watt, Kate Leonard

Gwich'in/Inuvialuit Rep: Vacant (Gwich'in), Vacant (ICC),

Staff Present: Patricia Davison

Town Rep: Vacant

Excused: Nadine Wagner, Lenora McLeod

Absent: N/A

Meeting Minutes

1. Current Business

1.1. Call to order 8:05 pm

1.2. Adoption of Agenda

Resolution: 220215-01

Motion to accept agenda as amended.

Mover: LW

Secunder: KL

Carried

2. Approval of Minutes

2.1. January 2022

Resolution: 220215-02

Motion to accept the January 2022 minutes as presented.

Mover: MH

Secunder: LW

Carried

3. Reports

3.1. Executive Director's Report

- Report attached.
- Decision item: increase limit of credit card. Martins has recommended to increase the limit to \$25000. Board approves.

Resolution: 220215-03

Motion to increase the credit card limit to \$25000.

Mover: MH

Secunder: CL

Carried

- Email from Shelley Kapraelian (Director, Early Learning and Child Care, Department of Education, Culture and Employment, Government of NWT) regarding the implementation of federal funding. Details to be released in the GNWT's 2030 Early Learning and Child Care Strategy and Action Plan. Requesting that licensed programs do not make significant business model changes until the details are communicated in the Strategy/Action Plan.

3.2. Co-Chair Report

- No report provided.
- Staff handbook review is ongoing.

3.3. Treasurer's Report

- No treasurer's report provided.
- Comparative Income Statement for January 2022 and Comparative Income Statement April 2021 to February 2022 provided.
- ED: delay in payment for GTC and the bank has been closed so they did a direct deposit instead of the cheque. Capital purchases will be covered from the bingo account. Last quarter of ECP is also pending. CFS will be requesting additional funds from IRC and GTC (staff wages have slightly increased due to covid isolation coverage; cleaning supplies and PPE have increased).

3.4. Fundraising Report

- No fundraising report.

4. Strategic Plan

- Some objectives require details under responsibility and timeline. The board will review some after the GNWT releases details about the ECE plan.
- A Board member will attend a future staff meeting to ask questions about being an employer of choice and the benefits of employment with CFS.
- Add a column to each objective table to indicate status of action item.

5. New Business

5.1 Covid Update and Plans

- Case numbers are fluctuating in the Beaufort Delta.
- Following Public Health recommendations and mandates.
- Some staff have had to isolate; no programs have had to close.
- Test kits provided by ECE for under school age children. May get approved for additional test kits from another organization.
- If there is a certain percentage of children in a cohort who test positive then that program is closed. If there is an exposure in a cohort, those in the cohort monitor for symptoms and those with symptoms monitor and test.

5.2 Discussion with Town of Inuvik regarding rent

- ED and Co-directors will draft a letter to the town regarding next steps after the loan is repaid (e.g. monthly maintenance fee for facility), noting the history of the file.
- CL will update town council on behalf of the board before the letter is drafted.

6. Action Item Update

N/A

7. Next Meeting(s)

March 15th 2022

8. In-Camera

9. Adjournment

Resolution: 220215-04

Motion to adjourn the meeting at 9:10 pm.

Mover: LW

Secunder: MH

Carried

Action Items:

N/A