

# Board Meeting 2019/02/12

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**12 February, 2019 8:00 PM / Children First Society**

## ATTENDEES

- Eric Whitworth, Patricia Davison, Deirdre Dagar, Adam Wright, Lenora McLeod, Stephanie Parkes, Erika Hille, Nadia Salvaterra, Mike Harlow, Deserine Grimes
- Regrets: Nicole Lindsay

## AGENDA

### Current Business

1. Call to Order
  - Time: 8:04pm
2. Adoption of Agenda
  - Motion 190212-1 to Adopt Agenda: Mike Harlow
  - Second: Deirdre Dagar
3. Approval of Minutes – December 11th, 2018
  - Motion 190212-2 to Accept Minutes: Deirdre Dagar
  - Second: Lenora McLeod
4. Delegates and Correspondence:
  - i. Farewell to Eric Whitworth
5. Reports:
  - i. Executive Director's Report
    - a. Early Childhood courses pilot with Aurora College: Anything we want added should be brought forward at this time.
      - Patricia is now being reimbursed for her time marking etc.
      - One idea was to ask the college to pay for release time for staff to work on course, or double up on ratios.
      - In need of an upgrade of computers
      - Charge the college an admin fee.
      - Patricia was given direction to pursue a funding agreement with the college.
  - ii. Chair Report
    - a. Staff appreciation dinner was well received.
    - b. Eric was presented with a gift at town council to show CFS's appreciation of his work.
    - Motion 190212-3 to Accept Chair Report: Deirdre Dagar
    - Second: Erika Hille
  - iii. Treasurer's Report
    - a. Received money that we have been waiting on.
    - b. Cash Management and Fobs- Allows for money to be moved electronically-eliminates all the cheque writing. Board gives direction to pursue the Fobs.
    - c. Martins will look into direct deposit for staff.
    - d. Program Rate Fee Discussion- Proposed half day fees with and without lunch for the summer program as they don't currently exist.
    - Motion 190212-4 to Accept a fee adjustment to the School aged summer program (half day lunch to \$560, half day without lunch \$460.) Also a fee adjustment to the Preschool fee schedule (half day with lunch to \$640 and half day with no lunch to \$530): Mike Harlow
    - Second: Lenora McLeod
    - Motion 190212-5 to Accept Treasurer's Report: Mike Harlow
    - Second: Nadia Salvaterra
  - iv. Fundraising Report
    - Lenora prepared the Gala budget
    - Will gather a Gala committee in May.
    - Lenora will book the hall for next year.
    - No other fundraising budget line will be created.
6. Strategic Plan/Action Items
  - i. Exit interview to be sent to Namrata.
  - ii. Will talk about potential fee increases once we have next years projected budget.

### **New Business**

- School age summer program fees - ½ day-discussed in treasurer's report
- GTC/IRC board members- More messages have been left, no response from either.
- Strike Protocol- The Board discussed what to do in the event of a job action. Board policy allows the executive director to waive the 90 day waiting period for re-enrollment where there are extenuating circumstances.

### **Other Business**

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### **In Camera**

**Next Board Meeting, March 12, 8:00 pm**

**Motion 190212-6 to Adjourn: 9:27pm**

Meeting end at

**NOTES**