

# Board Meeting 2018/09/18

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18 September, 2018 8:00 PM / Children First Society

## ATTENDEES

- Eric Whitworth, Patricia Davison, Gene Jenks, Mike Harlow, Deirdre Dagar, Mark Owen, Mark Prins, Nadia Salvaterra, Adam Wright (phone), Lenora McLeod (phone)
- Regrets:

## AGENDA

### Current Business

1. Call to Order
  - Time: 8:05pm
2. Adoption of Agenda
  - Motion 180918-1 to Adopt Agenda: Mark O
  - Second: Gene J
3. Approval of Minutes – August 28th, 2018
  - Motion 180918-2 to Accept Minutes: Mark O
  - Second: Deirdre D
4. Delegates and Correspondence:
  - i. None
5. Reports:
  - i. Executive Director's Report
    - a. Good Genius list? Actions to be added to the strategic plan.
    - b. Kitchen Trim? Eric to see if it is our responsibility.
    - c. Update on numbers due to JK: down one staff, maybe two by end of fall.
    - d. Office manager comp: verbal offer given to strong candidate.
    - e. Audit ready for AGM? Yes.
  - ii. Chair Report
    - a. Videography interviews complete. Project underway.
    - Motion 180918-3 to Accept Chair Report: Mark O
    - Second: Gene J
  - iii. Treasurer's Report
    - a. Moving the amount (\$508,000) in the chequing account to the savings account, or other investments.
    - b. Discussion of wage increase – asked to be given an analysis before any decision is made.
    - Motion 180918-4 for the finance committee be given the authority to open up savings accounts, and to research the CIBC Business Investment Growth Account as well as online banking options: Mark O
    - Second: Nadia S
    - Motion 180918-5 to Accept Treasurer's Report: Mark O
    - Second: Gene J
  - iv. Fundraising Report
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6. Strategic Plan/Action Items
  - i. We need to have a meeting to assign rolls. This should be outside of a normal board meeting. Will go over the Plan after the AGM. We have made a lot of progress!

### New Business

- Voluntary Child Welfare Check – Patricia followed up...nobody else is asking for this. Social Services has a process and described to her the process. Association of Early Learning of Alberta will get back to her as to what they do. Patricia also will contact Labour Relations Council.
- Motion to bring forward to AGM regarding number of seats on our Board to include GTC/IRC.
- Motion to extend two board positions for GTC and IRC-appointed representation at the AGM which will increase the maximum number of

board members up to eleven. GTC and IRC membership on the board will be subject to CFC policies and procedures.

- AGM – September 25th, 2018 at 20:00 at CFC
  - Agenda Review/Plan: Good to go.
- 5th Year Anniversary (Nadia) Idea of afternoon tea and baked goods and welcoming kids past and present.

#### **Other Business**

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#### **In Camera**

**Next Board Meeting, October 15, 8:00 pm**

**Motion 180918-7 to Adjourn: Adam W**

Meeting end at 9:45pm

## **NOTES**