

Board Meeting 2018/03

20 March, 2018 8:00 PM / Children First Society

ATTENDEES

- Eric Whitworth, Patricia Davison, Adam Wright, Mark Owen, Deirdre Dagar, Nadia Salvaterra, Mike Harlow
- Regrets: Lenora McLeod, Gene Jenks, Mark Prins, Mark Sommerfeld

AGENDA

Current Business

1. Call to Order
 - Time: 8:15 pm
2. Adoption of Agenda
 - Motion 180320-1 to Adopt Agenda: Mike Harlow
 - Second: Deirdre Dagar
3. Approval of Minutes – February 13th, 2018
 - Motion 180320-2 to Accept Minutes: Nadia Salvaterra
 - Second: Deirdre Dagar
4. Delegates and Correspondence:
 - i. None
5. Reports:
 - i. Executive Director's Report – highlights:
 - a. Blinds re-ordered, once they are arrived and installed will look at what to do with wrong sized blinds that were previously ordered
 - b. Professional development went very well, good hands on practice for staff skills
 - c. CFS featured in NWT Literacy Magazine
 - d. Interviewing complete for office administrator position and job offer has been made
 - ii. Chair Report
 - a. No major updates
 - Motion 180320-3 to Accept Chair Report: Deirdre Dagar
 - Second: Mark Owen
 - iii. Treasurer's Report – highlights:
 - a. Budget remains healthy
 - b. Waiting on a number of revenue sources by year end
 - c. Discussion re: starting savings account with some of the funds in the general account to take advantage of higher interest rates – Mark Sommerfeld to explore
 - d. Forecasting budget for 2018-19 will depend on JK. Finance Cte will work on developing budget including 4yr olds in out of school program. Interim budget to be submitted to board by June 1, 2018.
 - Motion 180320-4 to Accept Treasurer's Report: Mark Owen
 - Second: Mike Harlow
 - iv. Fundraising Report
 - n/a
6. Strategic Plan/Action Items
 - i. No comments/discussion

New Business

- 5 year appreciation event
 - Invite stakeholders, contributors to building
 - Need to decide date and time
 - Tentatively for fall ? September
- CFS credit card
 - Eric W will contact bank to FU
- Potluck
 - Very successful last year, desire to repeat
 - Confirm dates at Apr board meeting for ? May event
- Reduction in instructional hours
 - Approx 45 more hours of care in school age program due to reductions in teaching time
 - Mark Sommerfeld will re-work fees by June 1, 2018

- Board to approve fees at June meeting so that new fee structure can take effect September 1, 2018
- 100 people who care
 - Patricia has attended 4 meetings
 - Moving forward the responsibility to attend will rotate among ED and Board Co-Chairs

Other Business

- Michael Pealow Proposal
 - Motion 180320-3 to Accept Proposal: Mark Owen
 - Second: Deirdre Dagar

In Camera

Next Board Meeting, April 17, 8:00 pm

Motion 180302-4 to Adjourn: 9:32 pm

NOTES