

Board Meeting 2017/12

12 December, 2017 8:00 PM / Children First Society

ATTENDEES

- Eric Whitworth, Patricia Davison, Gene Jenks, Mark Sommerfeld, Adam Wright, Mark Prins, Mike Harlow, Mark Owen, Lenora McLeod
- Regrets: Nadia Salvaterra, Deirdre Dagar

AGENDA

Current Business

1. Call to Order
 - Time: 8:06pm
2. Adoption of Agenda
 - Motion 171212-1 to Adopt Agenda: Mike H
 - Second: Mark P
3. Approval of Minutes – November 15th, 2017
 - Motion 171212-2 to Accept Minutes: Gene J
 - Second: Adam W
4. Delegates and Correspondence:
 - i. None
5. Reports:
 - i. Executive Director's Report
 - a. Current staff strong and eager to help – less casual staff needed. Team is quite satisfied. Sue Ellen works PT in the kitchen and PT in the preschool. It is in our best interests to get our license as though ECE as soon as possible.
 - ii. Chair Report
 - a. Nothing to report.
 - Motion 171212-3 to Accept Chair Report: Gene J
 - Second: Mark O
 - iii. Treasurer's Report
 - a.
 - Motion 171212-4 to Abstain Treasurer's Report to January 2018: Mike H
 - Second: Lenora M
 - iv. Fundraising Report
 - Gala raised roughly \$12,000
 - Craft Fair \$240
 - Volunteer hours monitored on website
 - Next year's is November 3 2018
6. Strategic Plan/Action Items
 - i. Everyone should have one new item to add to the Strategic Plan
 - 3 challenges (Adam) Board wants to support it.
 - Add "advocate for subsidies from ECE"
 - Motion 171212-5: to change the wording in Strategic Plan 7 ('strive to have' in place of 'ensure') and 10C ('maintenance' in place of 'acquisition'): Mike H

Second: Mark S

New Business

- Review of Board Duties:

The Board of Directors meets monthly and as needed at the CFS Head Office in Inuvik. These meetings normally last about two hours. The Members meet once per year at the CFS Annual General Meeting and Directors are expected to attend this meeting. Committees of the Board meet on an as needed basis. CFS also runs a number of fundraising events throughout the year.

The success of the CFS in meeting its objectives is dependent in large part on the commitment and participation of the Directors. Directors are expected to contribute to the affairs of the CFS as follows:

 - Prepare for, attend and participate in the monthly, ad hoc and special meetings of the Board of Directors.

- Attend the Annual General Meeting of the Members.
- Encouraged to participate in at least one Committee of the CFS Board of Directors.
- Remain alert to community concerns, which the CFS may address through its objectives.
- Assist in the communication and promotion of CFS programs and initiatives.
- Understand the CFS policies and procedures.
- Familiarize with the budget and financial needs of the CFS.
- Participate in CFS fundraising efforts
- Notification as soon as possible of attendance (absence) from meetings and events

Motion 121717-6 to amend the board member duties: Lenora M
Second: Mark P

- Program fee schedule additions - will look at the numbers after a meeting with Frank Galway (BDEC) to determine elementary school hours
- Boilers fired up for a trial run but vents (?) were not compatible so need to be replaced.
- Staff appreciation - card and goodies thanks to Nadia and Mark

Other Business

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In Camera

Next Board Meeting, January 16th, 8:00 pm

Motion 171212-7 to Adjourn: 9:08pm

NOTES