

# Board Meeting 2016/06

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14 June, 2016 8:00 PM / Children's First Society

## ATTENDEES

- Patricia Davison, Anna Ryan, Eric Whitworth, Mark Owen, Adam Wright, Mike Harlow, Nadia Salvatera, Fraser

## AGENDA

### Current Business

1. Call to Order
  - Time:8:02
2. Adoption of Agenda
  - Motion 160614-1 to Adopt Agenda:Mike
  - Second:Mark
3. Approval of Minutes - May 2016
  - Motion 160614-2 to Accept Minutes:Mark
  - Second:Mike
4. Delegates and Correspondence:
  - i. Solar Initiative - Fraser presenting (presented 8:07)
    - a. Initial design not approved by TOI architect due to snow load concerns
    - b. New design Ok on side wall
    - c. Proposed 8kw production = 25% reduction in electricity usage annually. Translates into ~\$7,000/yr savings.
    - d. Cost is estimated at \$75,000 to \$90,000
    - e. Net metering - excess gets considered as a credit, April to March.
    - f. AEA to contribute, verbally. In discussions with AEA.
    - g. ITI and Patricia looking into assistance as well
    - h. FP requesting direction to pursue a \$75,000 - \$90,000 contract which is ~\$15,000 more than originally thought.
    - i. Board is very supportive
  - ii. Nadia Salvatera - ReadATHon description (9:15)
    - a. Summer event
    - b. Suggest \$1/book
    - c. Up to parents/CFC staff to fill out forms
    - d. Staff to work out admin details, with advice and input from Nadia
    - e. Reward costs to be paid via donation from Nadia and her husband Mark
5. Reports:
  - i. Executive Director's Report
    - a. Budget discussion - tabled to revisit during special committee meeting June 23.
    - b. Obvious that the current budget needs
    - c. Staff to present options for
  - ii. Chair Report
    - a. Presented
      - Motion 160614-3 To Accept Report:Mark
      - Second:Mike
  - iii. Treasurer's Report - not present
    - a. Anna went over financial statements to update board members
    - b. Anna appointed to Finance Committee
    - c. Board finances to be approved by Finance Committee prior to being submitted to Board
    - d. Finances to be reported as of month end prior to Board's regular meeting (i.e. May's finances to be presented at June meeting)
    - e. Anna presented a 'projects' related financial reporting structure - well received and Anna agreed to continue to improve the reporting
      - No motion to Accept Report as treasurer was not present
  - iv. Fundraising Report
    - a. Nadia presented about ReadATHon, see Delegates and Correspondence.
6. Strategic Plan/Action Items:
7. New Programming:

### **New Business**

- Results of survey - being open during non-stat breaks and winter bonus days.
- Website review - send comments into Patricia. Not reviewed at Board meeting.

### **Other Business**

- Committee on staff pay grid/halftime rates - 8pm June 23rd, CFC
  - Goal of this committee is to have recommendations for new staff pay grid and halftime rates ready for approval at September's regular Board meeting (September 13).
- Staff BBQ monday June 20
- Set a date for next AGM - September 20, 7:30pm

### **In Camera**

### **Next Meetings**

July 12 - 8:00pm CFC

August 23 - 8:00pm CFC (moved from second to third tuesday due to member availability)

### **Motion to Adjourn**

- Motion 160614-4: Mark

## **NOTES**