

Board Meeting 2016/04

12 April, 2016 8:00 PM / Children's First Society

ATTENDEES

AGENDA

Current Business

1. Call to Order
 - Time: 8:04 (Adam, Mike, Allison, Eric (TOI), Patricia, Joel)
2. Adoption of Agenda
 - Motion to Adopt Agenda: Mike
 - Second: Allison - carried
3. Approval of Minutes - March 2015
 - Motion to Accept Minutes: Tabled to May's meeting (only Adam was in attendance)
 - Second: N/A
4. Reports:
 - i. Executive Director's Report
 - a. Three GNWT pots to try to pursue - ECP, HCI and Rent subsidy
 - b. Temporary fence on hold due to weather (Clovis)
 - c. Continue with summer program fees - require parents to pay even if they're taking off for a month or more. Patricia to draft letter for review by directors educating parents on the impacts from not paying over the summer i.e. room closure (impact to parents) and impacts to centre (impacts to everybody). Encourage feedback from parents.
 - d. Can we get an update on the office manager position? Working on hiring; Joel is ok with staying on until the situation is stable.
 - ii. Chair Report
 - a. Small conversation regarding fishing derby complaints - we're all good.
 - Motion To Accept Report: Allison
 - Second: Mike - carried
 - iii. Treasurer's Report
 - a. Not presented - no motion necessary
 - b. Financial update
 - c. Income statements and budget to be revisited to ensure accuracy
 - Motion to Accept Report:N/A
 - Second: N/A
 - iv. Fundraising Report
 - a. New Spring Fling 50/50 development
 1. 20 tickets per booklet, \$50.00 per ticket. Parents can sell one booklet for one volunteer hour.
 2. Draw is May 20th.
 3. Option 1a is approved by motion by Allison and Mike. Need to flood the market!
 - b. New structure of Mega 50/50 Raffle proposed by Lenora
5. Strategic Plan/Action Items

- i. Web half invoiced. Being developed. No timeline to completion as of yet but work is happening
- ii. BDHSS - partnership being worked on.
- iii. Chair email needs to be drafted and sent to families
- iv. Approach BDEC for various reason

New Business

- Rent - to take place after the Finance Committee (Allison - Chair, Joel and Eric) has reviewed existing financials to ensure accuracy. Finances to be finalized by May 5, request attendance at May 9 TOI meeting to discuss with Council.
- Discussion about opening during non-stat holidays (jamboree, winter bonus days, etc).

Other Business

- Playground - fence is coming up, not anytime soon.

In Camera

Next Meeting

May 10 - 8:00

Motion to adjourn: Allison, Mike and Mark all at once!

NOTES